

Mary Free Bed Rehabilitation Hospital Job Description

Job Title: Board Member (Trustee)

Department/Program: Board of Trustees

RESPONSIBLE TO: Board Chair & Board of Trustees

TERM: Except for ex-officio trustees, who shall serve so long as they hold their office, trustees shall hold office for a term of three years. Members of the Board of Trustees who are also members of the Mary Free Bed Guild will be appointed for up to two successive terms followed by one year of non-service, except for officers of the Board who shall serve while they hold office. Members of the Board of Trustees who are not members of the Mary Free Bed Guild will be appointed for up to three successive terms followed by one year of non-service, except for board officers who shall serve while they hold office.

PURPOSE: Support planning and policy decisions, assure adequate funding, monitor and sanction activities and provide support to the President/CEO.

SPECIFIC DUTIES:

1. Attend board meetings regularly (see Board Member Expectations).
2. Ask discerning questions, constructively participate in deliberations, and vote according to your convictions.
3. Assume leadership of board groups and events as requested (such as committees, special committees, or special projects).
4. Assume a major responsibility on at least one (1) standing committee or one (1) special committee as needed.
5. Work in areas where your background and interests are of most value.
6. Support and monitor the President/CEO in conjunction with other board members.
7. With other board members and staff, ensure the budget, policies, and program efforts are consistent with Mary Free Bed's goals and objectives.
8. Familiarize yourself with Mary Free Bed's mission, vision, programs, and core values (Work collaboratively and innovatively, include people whose diversity reflects all those we serve, be truthful and respectful, heal with our hands and treat with our hearts, approach our work with JOY).
9. Be willing and able to act as ambassador of Mary Free Bed in general.
10. Participate in Mary Free Bed's activities and events, as appropriate.

PERSONAL ATTRIBUTES:

1. Demonstrate the core values: Work collaboratively and innovatively, include people whose diversity reflects all those we serve, be truthful and respectful, heal with our hands and treat with our hearts, approach our work with JOY.
2. Demonstrate commitment to Mary Free Bed's mission.
3. Maintain a high standing among colleagues.
4. Be a respected citizen of the community.
5. Demonstrate breadth of understanding and a tolerance of viewpoints of others.
6. Be willing to state personal convictions and equally willing to accept the majority decision when in conflict with own standing.
7. Develop an interest in the objectives and programs of the organization.
8. *Have Fun!*