

ShiftWizard Log In Instructions

Desktop Application

(Initial log in **MUST** be completed in the desktop application before the mobile application can be accessed)

1. Open your web browser (Either Google Chrome or Microsoft Edge)
2. Enter this URL into the web browser: **2428.shiftwizard.cloud**
 - a. You will be taken to a purple ShiftWizard landing page with “Mary Free Bed Rehabilitation Hospital” in white letters
3. Click on the green “SINGLE SIGN ON” button
4. Enter your Mary Free Bed email address when prompted
5. Enter the password to your computer when prompted



Mobile Application

1. Download ShiftWizard from your cell phone's application store
 - a. The application icon will be purple with the letters “SW” inside of brackets
2. When prompted to log in, select the “Single Sign On” button
 - a. Do not enter anything into the email or password fields above the green “Sign In” button, you must use the single sign on process

3. When prompted for a company number enter **2428** and hit the green “Sign In” button
4. Enter your Mary Free Bed email address when prompted
5. Enter your computer password when prompted



The image shows the Shiftwizard login interface by HealthStream. It features a purple background with the logo at the top. Below the logo is a 'Sign In' section with two input fields for 'Email' and 'Password', followed by a green 'Sign In' button. A red arrow points to the 'Forgot your Username/Password?' link. Below this is a white 'Single Sign On' button, with another red arrow pointing to it. At the bottom, there is a 'New User?' section with text advising to contact a manager for assistance.

shiftwizard
by HealthStream™

Sign In

Email

Password

Sign In

Forgot your Username/Password?

Single Sign On

New User?

Contact your manager for assistance when first signing in.